



**Release of Information**

1. I am completing this form to allow the use and sharing of Protected Health Information about:  
Printed Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

2. I authorize \_\_\_\_\_ to use, receive or disclose the following information:

- Treatment Summaries     History     Evaluation Reports     Discharge Summaries
- Medical/Medication Treatments     Progress Notes/Update     Recommendations
- Any related information for psychological/behavioral health

3. Dates of care includes:  
 All through \_\_\_\_/\_\_\_\_/\_\_\_\_  
 \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

4. To / From (Circle one or both): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

5. The information will be used/disclosed for the following purposes:

- Continuity/Coordination of Care
- Responding to Family Concerns
- Referral

- 6. I understand this authorization is valid for 1 year from the date of signing or until revoked. I understand after the date or event; no more information can be released to the person or organization unless I sign a new authorization.
- 7. I understand I can cancel this authorization in writing. A letter will prevent any release of information after the date it is received, but cannot change the fact that information may have been released before that date.
- 8. I understand I do not have to sign this authorization and my refusal to sign will not affect my ability to obtain treatment or affect my eligibility for benefits. If a refusal does affect my treatment or benefit, I will be notified immediately.
- 9. I understand that I may inspect and have a copy of the health information described in this authorization.
- 10. I understand if a person or entity receives the information is not a health care provider or health plan covered by federal privacy regulations, the information described above may be re-disclosed and no longer protected by those regulations.

\_\_\_\_\_  
Signature of Client (or Personal Representative) \_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Client (or Personal Representative) \_\_\_\_\_  
Relationship to Client

\_\_\_\_\_  
Description of Personal Representative's Authority

I, a health professional, have discussed the above issues with the client. My observations of his or her behavior give me no reason to believe that this person is not fully competent to give informed and willing consent.

\_\_\_\_\_  
Signature of Professional \_\_\_\_\_  
Printed Name of Professional & Date